MEETING OF THE

**LOUISIANA TUITION TRUST AUTHORITY**

**MINUTES OF MEETING**

**DATE:** November 18, 2014

**TIME** 10:30 a.m.

**PLACE:** Louisiana Retirement Systems Building

 Mr. F. Travis Lavigne, Jr., Authority Chairman, called a meeting of the Louisiana Tuition Trust Authority to order at 10:38 a.m.

 The following members of the Authority were present:

 Mr. F. Travis Lavigne, Jr.

Dr. Toya Barnes-Teamer

Mr. Ken Bradford

 Mr. Nichquin Dumas

Mr. Walter Guidry, Jr.

Mr. Myron Lawson

Ms. Aisha Mirza

Mr. Winfred Sibille

Dr. Larry Tremblay

Mr. John Williams

 The following members were absent:

Mr. Scott Ballard

Mr. Raymond Brandt

Mr. Willie Hendricks

Sen. Eric Lafleur

 Mr. Michael Murphy

Mr. Winfred Sibille

Ms. Wendy Simoneaux

Mr. Jimmy Long

Mr. Stephen Toups

 Ten members were present which did not represent a quorum; therefore, in accordance with the Meeting Notice, the Chairman called the Executive Committee of the Louisiana Tuition Trust Authority to order.

The following members of the Authority’s Executive Committee were present:

 Mr. F. Travis Lavigne, Jr.

Mr. John Williams

Two members were present which did not represent a quorum. Mr. Lavigne temporarily appointed Dr. Barnes-Teamer, Mr. Bradford, Mr. Dumas, Mr. Guidry, Mr. Lawson, Ms. Mirza, Mr. Sibille, and Dr. Tremblay.

Mr. Lavigne welcomed Ms. Mirza, who is representing the State Treasurer, to the Louisiana Tuition Trust Authority.

The following staff members were present:

 Dr. Sujuan Boutté

 Ms. Rhonda Bridevaux

Ms. Alice Brown

 Mr. Kelvin Deloch

 Mr. George Eldredge

 Ms. Shanna Estay

Ms. Carol Fulco

 Mr. Jack Hart

 Ms. Denise Jacobs

Ms. Robyn Lively

 Ms. Tisha Lewis

Mr. Richard Omdal

Ms. Stacy Oubre

Ms. Deborah Paul

Mr. Gus Wales

 The minutes of the September16, 2014 Authority meeting were presented for review and approval. Ms. Mizra made a motion for approval. Mr. Lawson seconded the motion and it passed unanimously.

 Mr. Lavigne offered a public comment period. There were no comments.

 Mr. Lavigne asked members of the Authority to add an agenda item for meeting dates of the Authority from January 2015 – June 2015. Dr. Tremblay made a motion for approval. Mr. Dumas seconded the motion and it passed unanimously.

Under Program Updates, Mr. Wales, Director of Public Information and Communications, presented the START Outreach Report. Mr. Wales reported that START had 16 Outreach events with 4,015 students/constituents served.

Ms. Fulco, START Division Director, presented the START Update. Ms. Fulco presented the START Activity Comparison for the month of October 2014 and the START Activity Report for Calendar Year 2014.

 Under New Business, it was proposed that the Authority consider rulemaking to amend Section 301 of the START Saving Program rules to revise the residency requirements for account owners and beneficiaries to include individuals who are lawfully residing in the United States and have a valid social security number. Mr. Guidry made a motion to approve. Dr. Barnes-Teamer seconded the motion and it passed unanimously.

 The second item under new business was a proposal that the Authority consider revising Policy and Procedure Memorandum - #29 Substance Abuse. Dr. Barnes-Teamer made a motion to approve. Dr. Tremblay seconded the motion and it passed unanimously.

The third item under new business was a proposal that the Authority consider the adoption of the following meeting dates: January 27, February 19, March 24, April 29, May 20 and June 16, 2015. Mr. Williams made a motion to approve. Mr. Guidry seconded the motion and it passed unanimously.

There being no further business, Mr. Dumas made a motion to adjourn at 10:51 a.m. Mr. Guidry seconded the motion and it carried unanimously.

APPROVED:

 F. Travis Lavigne, Jr.

 Chairman